

PROCEEDINGS OF THE BOARD OF TRUSTEES OF THE DENISON MUNICIPAL UTILITIES, DENISON, IOWA, DECEMBER 17, 2018, 4:30 P.M.

The regular meeting of the Board of Trustees of the Denison Municipal Utilities of Denison, Iowa was held on the above date. The meeting was called to order by the Chairperson with the following present:

Bradley, Dammen, Langenfeld, Ettleman
Absent: Eller

It was moved by Dammen, seconded by Ettleman to approve the consent agenda including the Agenda, minutes of the regular meeting of November 19th, monthly bills and monthly reports for November. The bills paid between sessions were considered and ratified. The bills filed with the secretary were considered by the Board and the secretary was directed to issue payments accordingly. Electric Fund disbursements totaled \$862,317.70, Water Fund totaled \$197,543.93, Sewer Fund totaled \$347,997.80, Joint Waste Treatment Fund totaled \$599,614.46, and Receipts of \$1,437,864.14.

Upon roll call of the Ayes and Nays the motion was carried as follow:

Ayes: Bradley, Dammen, Langenfeld, Ettleman
Nays: None
Whereupon the Chairperson declared the motion carried.

Eller arrived at 4:32 pm

Karen Olofson and Evan Leebens with Missouri River Energy Services presented the results of the Electric Cost Service Study. It was moved by Langenfeld, seconded by Dammen to accept the Electric Cost Service Study.

Upon roll call of the Ayes and Nays the motion was carried as follow:

Ayes: Bradley, Dammen, Langenfeld, Ettleman, Eller
Nays: None
Whereupon the Chairperson declared the motion carried.

It was moved by Dammen, seconded by Eller to approve Pay Request #7 for John T. Jones Company in the amount of \$782,033.43 for the Wastewater Treatment Plant Improvement project.

Upon roll call of the Ayes and Nays the motion was carried as follow:

Ayes: Bradley, Dammen, Langenfeld, Ettleman, Eller
Nays: None
Whereupon the Chairperson declared the motion carried.

It was moved by Eller, seconded by Ettleman to approve the six month 2019 Safety Training program with Iowa Association of Municipal Utilities (IAMU) with a cost of \$6,181.

Upon roll call of the Ayes and Nays the motion was carried as follow:

Ayes: Bradley, Dammen, Langenfeld, Ettleman, Eller
Nays: None
Whereupon the Chairperson declared the motion carried.

Forrest Aldrich with Veenstra & Kimm Engineering , Inc. met with the Board to discuss the proposed Engineering Services Agreement for the SRF sponsored project under consideration. It was moved by Langenfeld, seconded by Dammen to approve the Engineering Services Agreement with Veenstra & Kimm Engineering Inc. in an amount not to exceed \$64,600.

Upon roll call of the Ayes and Nays the motion was carried as follow:

Ayes: Bradley, Dammen, Langenfeld, Ettleman, Eller
Nays: None
Whereupon the Chairperson declared the motion carried.

It was moved by Ettleman, seconded by Eller to approve an increase in wage to \$33.06 effective November 20, 2018 for Chris Ball for completion of Year 4 of the Electric Apprenticeship program and an increase in wage to \$26.47 effective December 1, 2018 for Mike Miller for completion of Year 2 of the Electric Apprenticeship program.

Upon roll call of the Ayes and Nays the motion was carried as follow:

Ayes: Bradley, Dammen, Langenfeld, Ettleman, Eller
Nays: None
Whereupon the Chairperson declared the motion carried.

A discussion was held on the Employee Service Awards program. No action was taken.

Joe Rueschenberg with Sundquist Engineering met with the Board to discuss Change Order #1 for Graff Construction for the Sanitary Force Main and Water Main Extension to Continental Carbonic Products, Inc. (CCPI) and the progress of the project. As per the cost share agreement, CCPI will be responsible for the cost of any change orders, though Denison Municipal Utilities will need to approve the change orders. It was moved by Dammen, seconded by Eller to approve, and authorize the General Manager to sign, Change Order #1 in the amount of \$48,224.75 and to approve Pay Request #1 to Graff Construction in the amount of \$66,5823.

Upon roll call of the Ayes and Nays the motion was carried as follow:
Ayes: Bradley, Dammen, Langenfeld, Ettleman, Eller
Nays: None
Whereupon the Chairperson declared the motion carried.

It was moved by Langenfeld, seconded by Ettleman to approve Pay Request #1 to Krohnke Construction in the amount of \$33,689.85 for the Sanitary Sewer Main extension to GCC Concrete.

Upon roll call of the Ayes and Nays the motion was carried as follow:
Ayes: Bradley, Dammen, Langenfeld, Ettleman, Eller
Nays: None
Whereupon the Chairperson declared the motion carried.

It was moved by Langenfeld, seconded by Ettleman to enter into closed session pursuant to Iowa Code Section 21.5 (i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Upon roll call of the Ayes and Nays the motion was carried as follow:
Ayes: Bradley, Dammen, Langenfeld, Ettleman, Eller
Nays: None
Whereupon the Chairperson declared the motion carried.

The Board exited closed session at 6:15 pm

It was moved by Dammen, seconded by Ettleman to approve a 2.75% wage increase effective January 1, 2019 for all employees, approve the individual additional wage increases recommended by the Department Manager and General Manager effective January 1, 2019, approve an annual wage of \$135,000 for the General manager effective January 1, 2019 and approve the payment of the TSH or PSA wellness screening test effective January 1, 2019.

Upon roll call of the Ayes and Nays the motion was carried as follow:
Ayes: Bradley, Dammen, Langenfeld, Ettleman, Eller
Nays: None
Whereupon the Chairperson declared the motion carried.

Nothing further coming before the Board at this time, the meeting was adjourned.
Next regular meeting is January 22, 2019.
Dated this 17th day of December, 2018

Nancy Bradley, Chairperson

ATTEST:

Renee Vary, Secretary